

## DECREASE IN MEDICAL FITNESS

**1**

### APPLY DME

- Applicant apply DMF from the LME menu.
- DME/MA/Applicant Organization can also apply DMF on behalf of the applicant.
- Applicant/DME/MA/Organization fills in and submit the form.

**2**

### VIEW DMF LETTER

- Applicant can view DMF letter via eCLIPSE website or mobile app or email.
- The DMF letter also can be viewed in the applicant email attachment.

## REINSTATEMENT IN MEDICAL FITNESS

**1**

### DME/MED ASSESSOR CLINIC

- DME or MA select DMF applicant from List Applicant Decrease in Medical Fitness.

**2**

### DME/MEDICAL ASSESSOR ASSESSMENT

- DME or MA perform the medical assessment and update medical results in eCLIPSE.

**3**

### VIEW MEDICAL CERTIFICATE

- Applicant can view the latest medical certificate via eCLIPSE website and mobile app.

## APPEAL IN MEDICAL FITNESS

1

### MEDICAL ASSESSOR CLINIC

- MA register the appeal application by searching applicant name.
- MA fills in, upload the appeal letter received from the applicant and submit the forms.

2

### MEDICAL ASSESSOR CLINIC (UPDATE APPEAL RESULTS)

- MA performs the medical assessment for the applicant.
- MA update the appeal application results in the eCLIPSE system for the applicant.

3

### VIEW MEDICAL CERTIFICATE

- Applicant can view the latest medical certificate via eCLIPSE website and mobile app.