

DATA ENTRY FLIGHT CREW

1

DATE ENTRY

- Applicant select Flight Crew Data Entry from the MENU
- Applicant select Menu
 - ❖ Medical Certificate
 - ❖ ELPT Certificate
 - ❖ RTOL Certificate
 - ❖ Licence Information
 - ❖ Skill Test
- Upload supporting document
- Key in details in eCLIPSE and submit

2

VERIFY

- BOP Verifier retrieve details from eCLIPSE and perform verification

3

APPROVE

- BOP Approver retrieve details from eCLIPSE and perform approval

4

VIEW ELECTRONIC PERSONAL LICENCE

- **View latest Electronic Personal Licence (EPL) online from eCLIPSE Website or Mobile App**